



**Annapolis and Anne Arundel County Resilience Authority
Board of Directors Meeting
Agenda**

January 26, 2022

5:00PM-7:00PM

44 Calvert Street, Room 161*

Annapolis, MD 21401

- 5:00PM** **Getting Started: Order of the Day and Introductions:** Welcome remarks given by the Chair and Director. *(Teresa Sutherland, Chair & Matt Fleming, Director)*
- 5:10PM** **Meeting Minutes Approval:** Minutes from the December 15th meeting will be discussed and approved. *(Teresa Sutherland, Chair)*
- 5:15PM** **The Chair's Corner:** This is time set aside at every meeting to hear directly from the Board Chair on recent administrative activities. This includes topics related to the Open Meetings Act Training, ability to have virtual meetings, code changes, Standard Operating Procedures, Conflict of Interest Policy, discussion of the roles of the Director, the Board and the Advisory Committee, and an audit update. *(Teresa Sutherland, Chair)*
- 5:45PM** **Update to the Board from Outgoing Interim Director:** A final summary on recent activities, insurance notice, bank statements, and the transfer of all pertinent information over to the new Director. *(Dan Nees, Throve Environmental)*
- 6:00PM** **Update to the Board on the Strategic Plan:** Review of the strategic plan framework, next steps and opportunities for Board feedback and discussion. *(Matt Fleming, Director & Dan Nees, Throve Environmental)*
- 6:40PM** **New Business and Public Comment:** Opportunity for public comment, input from the Advisory Committee Members, and Board discussion.
- 6:50PM** **Wrap Up and Next Steps:** Follow-up items requiring actions by Board or Director will be summarized, a proposed timeline for the next meeting will be discussed followed by a close out. *(Teresa Sutherland, Chair)*
- 7:00PM** **Meeting Concludes**

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***Meeting Logistics:** This meeting is being held in-person at the Arundel Center. The conference room is located on the main floor, close to the entrance of the building. Once you go through security, you will enter the hallway door to your right and find the room is located about 2 doors down. Please make sure you allow extra time for going through security. Parking is located at the following places (please keep your receipt for reimbursement):

- Calvert Street Garage
19 St. John's Street
Annapolis, MD
<https://www.annapolisparking.com/parking-locations/calvert-street-garage/>
- Gott's Court Garage
25 Calvert Street
Annapolis, MD
<https://www.annapolisparking.com/parking-locations/gotts-court-garage/>
- John Whitmore Parking Garage
37 Clay Street
Annapolis, MD
<https://parkabm.com/facilities/john-whitmore-parking-garage/>